

**LIMPOPO PROVINCE**  
**01st QUARTER B2B REPORT 2022-23**

**BLOUBERG MUNICIPALITY**

**B2B**  
**BACK TO BASICS**  
SERVING OUR COMMUNITIES BETTER

**Back to Basics**  
Serving Our Communities Better!

- Empowering people first and engaging with communities
- Delivering basic services
- Good governance
- Sound financial management
- Building capabilities

Documents on the Back to Basics can be found here: <http://www.ebg.gov.za/summ?2014/>



NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets			Timeframes	Responsibility	
					Quarter 1	Progress to Date	Challenges			Measures to be taken
<b>1</b>	<b>PUTTING PEOPLE FIRST</b>									
1.1	Public Participation/ community engagement	04 Public Participation meetings held	Number of public participation/feed back meetings held	4 public participation meetings held (one per quarter)	01 Public Participation meeting held	Target Achieved. 01 Public Participation held at Inveraan village on the 27 <sup>th</sup> July 2022	N/A	N/A	Quarterly	Corporate Services
		100% issues resolved	Number of issued raised & resolved during public participation meetings	100% issues resolved	100% issues resolved	Target Achieved. 100 % Issues raised at the public participation meetings were resolved	N/A	N/A	Quarterly	Corporate Services
1.2	Communication	One strategy reviewed	Communication strategy in place	Communication strategy reviewed and implemented	N/A	N/A	N/A	N/A	30 June 2023	Municipal Manager's Office
			Number of communication events held (press release/conference, media statements, radio interviews)	4 communication events held (one per quarter)	01 Communication event held	Target Achieved. 01 Communication event held for Heritage celebration with Tribal Authorities during the month of September 2022	N/A	N/A	Quarterly	Municipal Manager's Office

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets			Measures to be taken	Timeframes	Responsibility
					Quarter 1	Progress to Date	Challenges			
1.3	Strengthening community representatives	88 Ward Committee meetings held	Number of ward committees that are functional	88 ward committees meetings held	22 Ward Committee meetings held	Target Achieved. 22 Ward Committee meetings held	N/A	Quarterly	Corporate Services	
1.4	Batho Pele Service Standards Framework for Local Government	01 Batho Pele Committee in Place	Established Batho Pele committee in place and functional	Batho Pele committee established	N/A	N/A	N/A	30 June 2023	Corporate Services	
		Batho Pele service standards developed and approved	Batho Pele service standards approved by council	Review Batho Pele service standards	N/A	N/A	N/A	30 June 2023	Corporate services	
1.5	Customer Care	Customer Care register	Complaint management system in place	1 Batho Pele event held	N/A	N/A	N/A	30 June 2023	Corporate services	
			% of official complaints responded to through the municipal complaint management system	Complaint management system developed	N/A	N/A	N/A	30 June 2023	Corporate services	
				100% complaints received	100% received complaints and resolved	Target Achieved. 100 % complaints received were resolved (3 complaints on meter boxes were received and resolved)	N/A	Quarterly	Corporate services	

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly targets			Timeframes	Responsibility
					Quarter 1	Progress to Date	Challenges		
1.6	Community protest	05 Community Protests	Number of community protests against the municipality	4 Reports compiled on community protests experienced	1 Reports compiled on community protests experienced	Target Achieved. 1 Reports compiled (No protests were experienced for the quarter under review)	N/A	Quarterly	Corporate services
1.7	Community protest	05 Community Protests	% of issues resolved from community protest	100% issues raised during protests resolved	100% issues resolved	Target Achieved. No protests were experienced for the quarter under review	N/A	Quarterly	Corporate services
2	Community protest	05 Community Protests	Areas where the protest has taken place and the nature of protest	4 Report on areas (hotspots) where the protests has taken place	1 Report on areas (hotspots) where the protests has taken place	Target Achieved. 01 report compiled (No protests were experienced for the quarter under review)	N/A	Quarterly	Corporate services
<b>2 BASIC SERVICE DELIVERY</b>									
2.1	MIG Expenditure	MIG projects Implemented	% MIG expenditure reported.	100% of MIG expenditure	20% Expenditure on MIG	Target Achieved 20% Spending on MIG	Delayed adverts on tenders	30 June 2023	Technical Services
							All Grants projects are advertised for appointment of contractors		

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets			Measures to be taken	Timeframes	Responsibility
					Quarter 1	Progress to Date	Challenges			
					Progress to Date	Measures to be taken	Measures to be taken			
2.3	INEP	04 Projects	Number of MIG projects Implemented/completed.	6 MIG projects implemented and progress	1 Report on MIG Projects implementation compiled	Target Achieved 1 Report on MIG Projects implementation compiled	N/A	N/A	30 June 2023	Technical Services
					25% Expenditure INEP	Target not achieved. 0% spending on INEP	Delayed adverts on tenders	All electricity projects are on advert for appointment contractors during quarter 2	30 June 2023	Technical Services
					4 INEP projects implemented and progress	Progress report	N/A	N/A	30 June 2023	Technical Services
					100% operational and maintenance budget spent	25% spending on Maintenance and operations	N/A	N/A	30 June 2023	Technical Services
2.4	Electricity	No new connections	Number of households with new electricity connections	704 households with access to electricity	Progress report	Target Achieved. Designs completed awaiting appointment of contractors	N/A	N/A		Technical Services

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets			Measures to be taken	Timeframes	Responsibility
					Quarter 1	Progress to Date	Challenges			
		187 street lights maintained	Number of illegal connection identified	4 Meter audits conducted	Conduct 01 Meter Audit	Target not Achieved. Meter audit was not conducted for the quarter	Continuous Load shedding schedules	Conduct Meter Audit in quarter 2	Quarterly	Technical Services
		187 street lights maintained	Number of street lights maintained	187 street lights maintained	187 street lights maintained	Target Achieved. 187 street lights maintained	N/A	N/A	Quarterly	Technical Services
		0% Reduction of electricity losses	Percentage of electricity losses	Reduction of electricity losses by 3%	03% Reduction of electricity losses	Target Achieved. 07% Reduction of electricity losses	N/A	N/A	Quarterly	Technical Services
		100% of electricity interruptions reported	% of electricity interruptions reported and attended	100% Reduction of electricity interruptions	Report on electricity interruptions	Target Achieved Report on electricity interruptions developed	N/A	N/A	Quarterly	Technical Services
2.5	Free basics services	Approved Indigent register	Updated indigent register in place Number of beneficiaries registered to receive Free Basics services	Updated indigent register in place	N/A	N/A	N/A	N/A	Ongoing	Budget and Treasury
		4834 HH provided with FBE	Number of beneficiaries received Free Basic electricity	4834 HH provided with FBE	4834 HH provided with FBE	Target Achieved 4834 HH provided with FBE	N/A	N/A	Ongoing	Community Services

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets			Responsibility	
					Quarter 1	Progress to Date	Challenges		Measures to be taken
2.6	Roads and Storm water	1799hh provided with FBW	Number of beneficiaries received Free Basic water	1799 HH provided with FBW	1799 HH provided with FBW	Target Achieved. 1799 HH provided with FBW	N/A	Ongoing	Community Services
		1799 hh provided with FBS	Number of beneficiaries received Free Basic sanitation	1799 hh provided with FBS	1799 hh provided with FBS	Target Achieved. 1799 hh provided with FBS	N/A	Ongoing	Technical Services
		4834 hh provided with FBWR	Number of beneficiaries received Free Basic waste removal	4834 hh provided with FBWR	4834 hh Provided with FBWR	Target Achieved 4834 hh Provided with FBWR	N/A	Ongoing	Community Services
		2.4 km tarred	Km of roads upgraded from gravel to tar	5,2km of roads tarred	0kms tarred	Target Achieved. Road projects construction underway	N/A	30 June 2023	Technical Services
		1000 kms road bladed	KM of gravel road maintained	550KM of gravel roads maintained	100km road maintained	Target achieved. 172 km bladed for quarter 1	N/A	30 June 2023	Technical Services
		7% Theft of infrastructure reported and resolved	100% of infrastructure Theft reported and resolved	Reduction of Theft of infrastructure	100% theft on infrastructure reported and resolved	Target Achieved 0 % theft on infrastructure was reported for the quarter under review	N/A	Ongoing	Technical Services

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets			Timeframes	Responsibility
					Quarter 1	Progress to Date	Challenges		
2.7	Waste Management	95% weekly waste collection extended in urban areas( township)	Number of household with access to once a week waste collection against the total number of households	Two towns received weekly waste collection	1 Quarterly report on household waste collection	Target Achieved. 1 Quarterly report on household waste collection developed(Urban waste collected at Senwabarwana and Aildays)	N/A	Quarterly	Community Services
		75% weekly waste collection extended in rural areas	Number of households with extended waste collection in rural areas against total households	13(villages) received weekly extended rural Waste collection	Report on rural waste collection	Target Achieved Report on rural waste collection developed(13 Villages benefit from rural waste collection)	N/A	Quarterly	Community Services
		02 Landfill sites operated in line with waste management act	Number of licensed land fill site	02 Licenced landfill sites operated in line with waste management act	Develop a report on landfill sites operating in line with waste management act	Target Achieved. Landfill operation report compiled.	N/A	30 June 2023	Community Services



NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets			Timeframes	Responsibility
					Quarter 1	Progress to Date	Challenges		
2.8	Water Services management	Construction of 56 culverts complete with 16 wing walls	Number of Households with access to basic water	Households with access to water	Construction of culverts in needy areas	N/A	N/A	Quarterly	Technical Services
3	<b>SOUND FINANCIAL MANAGEMENT</b>								
3.1	Audit Outcome	Unqualified Audit Opinion 2020/21 AFS and APR compiled	AG opinion	Unqualified AG audit opinion	N/A	N/A	N/A	30 November 2022	Municipal Manager's Office
			Submission of AFS and APR to the AG within the legislated time frame	Compile and submit AFS and APR within the legislated time frame	Complete AFS and APR 2021-22 within the legislated time frame	Target achieved. AFS and APR 2021-22 compiled and submitted to AGSA	N/A	31 August 2022	Municipal Manager's Office
			Number of AG findings resolved	AG action plan developed and implemented.	N/A	N/A	N/A	30 January 2022	Municipal Manager's Office
3.2	Irregular Expenditure	100% compliance with regulations in MFMA section 32	Section 32 expenditure amount reported.	Compliance with management of MFMA section 32	100% compliance with management of MFMA	Target Achieved. 100% compliance with management of MFMA	N/A	Quarterly	Budget and Treasury
3.3	Spending on capital budget	100% Spending on Capital Budget	% of own capital budget spent( Excluding grants)	100% spending on capital budget	25% Spending on Capital Budget	Target Achieved. 27% spending on Capital Budget	N/A	30 June 2023	Budget and Treasury

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets			Timeframes	Responsibility
					Quarter 1	Progress to Date	Challenges		
3.4	Personnel budget	100% Spending on personnel budget	Percentage of budget spent on personnel	100% spending of budget spent on personnel	100% spent in personnel budget	Target Achieved. 100% spent in personnel budget	N/A	30 June 2023	Budget and Treasury
3.5	Revenue collection	75% collection on revenue	% of own revenue collected against the billing	100% of own revenue collected against the billing	25% of own revenue collected	Target Achieved. 50% of own revenue collected	N/A	Quarterly	Budget and Treasury
3.6	Payment of creditors	100% Payment of creditors on all invoices within 30 days	% of creditors paid within 30 days against all invoices	100% payment of creditors on all invoices within 30 days	100% Payment of creditors on invoices	Target Achieved. 100% Payment of creditors on invoices	N/A	Monthly	Budget and Treasury
3.7	The extent to which debt is serviced.	100% of debt serviced	% of debt serviced	100% of debt serviced	100% debts serviced	Target Achieved. 100% debts serviced	N/A	Ongoing	Budget and Treasury
3.8	Payment of debts by Government Dept	100% payment received from government departments	% of debt owed by Government Dept	100% payment of Government debt paid	25% payment received from government departments	Target achieved 100% payment received from government departments	N/A	Ongoing	Budget and Treasury
3.9	Efficiency and functionality of supply chain management and political interference	03 Functional supply chain committees established	Number of functional supply chain committees	Establish functional supply chain committees	03 Functional Supply chain committee established	Target Achieved. 03 Functional Supply Chain Committee established	N/A	Quarterly	Budget and Treasury

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets			Measures to be taken	Timeframes	Responsibility
					Quarter 1	Progress to Date	Challenges			
		100% awarding bids within 90 days (Except quotation threshold)	Number of bids above quotation threshold awarded within 90 days	Award bids within 90 days ( Except quotation threshold)	100% awarding of bids within 90 days	Target Achieved. 100% awarding of bids within 90 days	N/A	Quarterly	Budget and Treasury	
<b>4</b>	<b>GOOD GOVERNANCE</b>									
4.1	Council Stability	04 Ordinary Council sittings	Number of ordinary council meetings held	4 Ordinary council meetings held in accordance with the legislation	01 Ordinary Council sitting conducted	Target Achieved. 01 Ordinary Council sitting conducted on the 27 <sup>th</sup> July 2022	01 Ordinary Council sitting conducted	Quarterly	Corporate Services	
		02 Special Council meetings conducted	Number of special council meetings held	02 special council meetings held	N/A	N/A	N/A	Quarterly	Corporate Services	
4.2	Audit/ Performance Committee	Audit Performance Committee appointed	Appointed Audit and Performance Audit committee in place	Appoint Audit/ Performance Audit	N/A	N/A	N/A	Ongoing	Municipal Manager's Officer	
		04 Audit Committee meetings held	Number of ordinary audit and Performance committee meetings held	Audit/Performance Audit committee meetings held	01 Audit Committee meeting held	Target Achieved. 01 Audit Committee meeting held on the 04 August 2022	N/A	Quarterly	Municipal Manager's Office	

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets			Measures to be taken	Timeframes	Responsibility
					Quarter 1	Progress to Date	Challenges			
		02 Special Audit Committee meetings held	Number of special audit and Performance audit committee meetings held	Two special Audit/Performance Audit committee meetings held	01 Meeting held	Target Achieved .02 Special Audit Committee meeting held on the 25/08/2022 and 29 September 2022.	N/A	Ongoing	Municipal Manager's Office	
4.3	MPAC	04 MPAC meeting held	Number of MPAC meetings held	04 MPAC meetings held	01 MPAC meeting held	Target Achieved. 03 MPAC meeting held on the 25/07/2022,24 /08/2022 and 21/09/2022	N/A	Quarterly	Corporate Services	
		04 MPAC reports compiled	Number of MPAC reports compiled	Compile 4 MPAC reports per quarter	01 Quarterly report compiled	Target Achieved. 01 Quarterly report compiled	N/A	Quarterly	Corporate Services	
4.4	Anti-Fraud and Corruption policies and committee	100% Cases of fraud and corruption dealt with on quarterly basis	Number of fraud and corruption cases reported	100 % Cases of fraud and corruption dealt with on quarterly basis	100% cases of fraud and corruption dealt with in quarterly basis	0% cases of fraud reported for the period under review	N/A	Quarterly	Municipal Manager's Office	

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets			Measures to be taken	Timeframes	Responsibility
					Quarter 1	Progress to Date	Challenges			
4.5	Forensic Investigations	0% of forensic investigations conducted	Percentage forensic investigations conducted	100 % Implementation of forensic investigations	100% of forensic investigations conducted	No forensic investigations conducted for the period under review	No forensic investigations conducted for the period under review	No forensic investigations conducted for the period under review	Quarterly	Municipal Office
4.6	Disciplinary Cases	No Disciplinary cases reported	Number of disciplinary cases instituted and resolved	4 Reports on all cases instituted and resolved	1 Reports on all cases instituted and resolved	No disciplinary cases conducted for the period under review	No disciplinary cases conducted for the period under review	No disciplinary cases conducted for the period under review	Quarterly	Municipal Office
4.7	Litigations	Litigation cases on land invasion dealt with	Number of litigation cases instituted against the municipality	4 Report on all litigation against the municipality	01 Quarterly report on litigation against the municipality compiled	Target Achieved 1 Quarterly report on litigation against the municipality compiled	N/A	N/A	Quarterly	Municipal Office
4.8	IGR structures		Number of IGR meetings held	4 Convene IGR meetings per quarter	01 IGR meeting held	Target Not Achieved. No IGR meeting held.	Sector Departments not responding to invitations	Re-establishment of Local IGR scheduled for quarter 2	Quarterly	Municipal Office

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets				Timeframes	Responsibility
					Quarter 1	Progress to Date	Challenges	Measures to be taken		
4.9	Traditional Council	01 Traditional Leader participating in council activities per quarter	Number of traditional leaders participated in council activities in accordance with the legislation	01 Traditional leaders participating in council activities per quarter	01 Traditional leader attending council activities per quarter	N/A	N/A	Quarterly	Corporate Services	
4.10	Annual report	01 Draft Annual Report compiled and tabled before council	Number of draft annual report tabled before council in accordance with the legislation	1 draft annual report tabled before council	N/A	N/A	N/A	31 January 2023	Municipal Manager's Office	
4.11	MPAC oversight report	01 Oversight report compiled, adopted and submitted within the timeframe	Number of oversight compiled, adopted and submitted within the timeframe	1 oversight compiled, adopted and submitted within the timeframe	N/A	N/A	N/A	31 March 2023	Corporate Services	
5.1	Vacancies	Number of funded vacancies	Number of funded posts filled against the organogram	67 funded posts filled on the organogram	N/A	N/A	N/A	30 June 2023		
		Report on the appointment of the Municipal Manager developed	Number of section 57(MM) Manager post filled/vacant	Filling of section 57(MM) post in accordance with the regulations	Filling of MM's Post	Target Achieved MM's Position filled as at July 2022	N/A	Quarterly	Corporate Services	

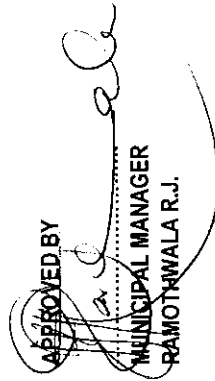
NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets			Measures to be taken	Timeframes	Responsibility
					Quarter 1	Progress to Date	Challenges			
			Number of section 57 (Directors) Manager posts filled	Filling of section 57 (Directors) posts in accordance with the regulations	Filling of Director Corporate Services and ED & Planning	Target not Achieved. Currently Council declared vacancies for Directors EDP, Corporate, Technical services and Community services	Awaiting proclamation of systems amendment act	Recruitment process will be done in line with systems act as amended	Quarterly	Corporate Services
			Number of Senior Managers performance assessment conducted	All appointed Senior managers assesses	01 Annual Assessment session conducted	Target not Achieved. Assessments not conducted	Need to be aligned with completion of audit process	To conduct the assessment simultaneously with the Mid-year after completion of audit process	Midyear and Annually	Corporate Services
5.2	Technical Capacity	29 Personnel with Technical Skills appointed. E.g engineers and technicians	Number of employees in the technical department with technical skills e.g. engineers, town planners and technicians	Filling of posts in the technical department by personnel with technical skills appointed e.g. engineers, and technicians	35 Personnel with technical skills appointed. i.e engineers and technician	Target Achieved. 35 personnel with technical skills appointed e.g. engineers, and technicians	N/A	N/A	Quarterly	Corporate Services

NO	Key focus area	Baseline/Status	KPI for reporting	Annual Target	Quarterly Targets			Measures to be taken	Timeframes	Responsibility
					Quarter 1	Progress to Date	Challenges			
		10 Municipal officials trained in line with WSP	Number of municipal officials trained in line with WSP	24 Municipal officials trained in line with WSP	6 Officials trained in line with WSP	Target not Achieved	Training not conducted due to too continuous council activities	To train officials in the 02 <sup>nd</sup> quarter	Quarterly	Corporate Services
		44 Municipal councillors trained in accordance with WSP	Number of councillors trained in accordance with WSP	Municipal councillors trained in accordance with WSP	11 Councillors trained in line with WSP	Target not achieved. No training was conducted for quarter 1	Training not conducted due to too continuous council activities	To train councillors in the 02 <sup>nd</sup> quarter	30 June 2023	Corporate Services
		01 Report Submitted	Number of training reports submitted to LGSETA	1 annual report submitted.	N/A	N/A	N/A	N/A	30 June 2023	Corporate Services
5.3	Local Labour Forum (LLF)	02 LLF meetings held	Number of LLF meeting held	04 LLF meetings convened	01 LLF meeting held	Target not Achieved. No meeting held	Members not adhering to invitations	To encourage members to attend the LLF meetings	Quarterly	Corporate Services
5.4	Realistic and affordable municipal organograms	Organisational structure developed and approved by council	Organisational structure approved by council aligned with IDP/Budget	Develop Organisational structure for approval by council	N/A	N/A	N/A	N/A	31 May 2023	Corporate Services
6.1	LED strategy	LED strategy reviewed and approved by council	LED strategy approved by Council	Develop/Review LED strategy	N/A	N/A	N/A	N/A	31 May 2023	ED & Planning



NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets				Timeframes	Responsibility
					Quarter 1	Progress to Date	Challenges	Measures to be taken		
6.2	LED strategy	15 Job opportunities created through LED strategy	Number of job opportunities created through LED initiatives	15 Job opportunities created through LED initiatives	15 Jobs created through LED strategy	Target Achieved 15 Jobs Created through LED strategy	N/A	N/A	Quarterly	ED & Planning
6.3	EPWP	230 Jobs created through EPWP initiatives	Number of job opportunities created through EPWP initiatives	250 Job opportunities created through EPWP initiatives	250 EPWP jobs created	Target Achieved. 250 EPWP job created	N/A	N/A	Quarterly	ED & Planning
6.4	CWP	1115 Job opportunities created through CWP initiatives	Number of job opportunities created through CWP initiatives	Job opportunities created through CWP initiatives	1115 jobs created through CWP programmes	Target Achieved. 1115 Jobs Created through CWP programmes	N/A	N/A	Quarterly	ED & Planning
7										
	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets				Timeframes	Responsibility
					Quarter 1	Quarter 2	Quarter 3	Quarter 4		
7.1	SPLUMA		Established Municipal Tribunal in accordance with the legislation	Establish municipal tribunal	N/A	N/A	N/A	N/A	N/A	ED & Planning
7.2	SPLUMA		Number of tribunal sittings held	Convene municipal tribunal meetings	N/A	N/A	N/A	N/A	N/A	ED & Planning
7.3	SPLUMA	04 land development reports adjudicated by tribunal	02 Number of land development applications adjudicated by the tribunal	04 Land development application adjudicated by the tribunal	01 report on land adjudication developed	Target Achieved. 01 report on land adjudication developed	01 report on land adjudication developed	01 report on land adjudication developed	30 June 2023	ED & Planning

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly Targets				Timeframes	Responsibility
					Quarter 1	Progress to Date	Challenges	Measures to be taken		
7.4	SPLUMA		03 Number of SPLUMA By-laws approved by council	SPLUMA By-laws approved by council	N/A	N/A	N/A	N/A	ED & Planning	
7.5	SPLUMA	SPLUMA by-law gazetted	Number of SPLUMA By-laws gazetted	SPLUMA By-laws gazetted	N/A	N/A	N/A	N/A	ED & Planning	

APPROVED BY  
  
 MUNICIPAL MANAGER  
 RAMOTIWALA R.J.